

**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**AGENDA
REGULAR VOTING MEETING**

**Tuesday, July 23, 2013
PLUM HIGH SCHOOL - AUDITORIUM
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

TO: Plum Borough Board of School Directors
FROM: Dr. Timothy S. Glasspool, Superintendent
DATE: Tuesday, July 23, 2013

I. Call to Order/Pledge of Allegiance

II. Roll Call

III. Executive Session

The Board met in Executive Session on July 16, 2013, and this evening, July 23, 2013 to discuss matters of personnel and negotiations.

IV. Approval of Minutes

Recommend approval of the following Meeting Minutes: June 25th Regular Board Meeting; July 9th Education Committee, Policy Committee, and Facilities Committee; and July 16th Finance Committee and Transportation Committee.

V. Student Features

A. Coach Jim McGrath - Softball Team

- 1. Jordan Seneca, Shortstop** – Pittsburgh Post-Gazette First Team All-Section, Valley News Dispatch First Team All-Stars, Pittsburgh Post-Gazette East Top 10 All-Stars, First Team All-State
- 2. Lyndi Gareis, Pitcher** – Pittsburgh Post-Gazette All-Section
- 3. Melissa LeClair, Catcher** – Valley News Dispatch All Stars Third Team
- 4. Savannah Zummo, Designated Player** – Pittsburgh Post-Gazette First Team All-Section

B. Coach Carl Vollmer - Baseball Team

1. **Alex Kiriloff** – First Team All-Section, Valley News Dispatch All-Stars First Team
2. **Mike Maleski** – First Team All-Section, Valley News Dispatch All-Stars First Team
3. **Zac Manuppelli** - First Team All-Section, Valley News Dispatch All-Stars First Team, WPIAL AAAA All-Star Game Selection
4. **Austin O’Block** – First Team All-Section
5. **Nick Stotler** - Valley News Dispatch All-Stars First Team

VI. Citizens’ Comments on Agenda Items

VII. Citizens’ Comments on Non-Agenda Items

VIII. Agenda

A. Facilities Committee - Mr. Shane McMasters, Chair

1. Recommend approval of following Use of Facilities Applications:

| ORGANIZATION | DATE OF USE | SCHOOL AND AREA |
|-------------------------------------|--|--|
| 1. East Suburban YMCA | September 3, 2013 through May 31, 2014 | Sr. High – Swimming Pool |
| 2. Plum Midget Football Association | August 24, 2013 | Sr. High – Athletic Field, Press Box, Concession Stand, Rest Rooms, Sound System, Field Lights |
| 3. School Nurses | August 13, 14, and 15, 2013 | Sr. High – Library Classroom |
| 4. PHS Cheerleading Boosters | September 4, October 2 and 6, 2013 | Sr. High - Library |
| 5. PHS Music Department | November 6, 7, 2013 and May 7 and 8, 2014 | Sr. High – Auditorium/Music Suite |
| 6. PHS Music Department | September 23, 2013 through November 22, 2013 | Sr. High – Auditorium/Music Suite |
| 7. PHS Music Department | December 6 and 7, 2013 | Sr. High – Cafeteria |

| | | |
|----------------------------|--|---|
| 8. PHS Music Department | December 11, 2013 | Sr. High – Auditorium |
| 9. PHS Music Department | January 20, 2014 through April 12, 2014 | Sr. High – Auditorium/Music Suite |
| 10. PHS Music Department | May 13 and 14, 2014 | Sr. High – Auditorium/Music Suite |
| 11. PHS Music Department | July 9, 16, 19, 21, 23, 26, 28, 30, September 4, 9, 11, 16, 18, 23, 25, 30, and October 2, 9, 16, 23, 30, 2013 | Sr. High – Outside Practice Field/Music Suite |
| 12. PHS Music Department | August 1 through August 16, 2013 | Sr. High – Outside Practice Area/Music Suite |
| 13. PHS Music Department | November 12, 13, 25, 26, 2013 and May 1, 5, 6, 2014 | Sr. High – Auditorium/Music Suite |
| 14. East Suburban YMCA | August 26, 2013 through June 5, 2014 | Holiday Park, Pivik and AS@P – Cafeteria |
| 15. Girl Scout Troop 55154 | September 5, 19, October 10, 24, November 14, 21, December 5, 12, 2013, January 9, 23, 30, February 13, 27, March 13, 20, April 10, 24, and May 1, 8, 15, 2014 | Center Elementary - Cafeteria |
| 16. Holiday Park PTA | September 3, October 7, November 4, 2013 January 6, February 3, March 3, and April 7, 2014 | Holiday Park – Library |
| 17. Holiday Park PTA | September 12, October 15, November 12, 2013, February 11, March 11, and April 15, 2014 | Holiday Park – Cafeteria |
| 18. Holiday Park PTA | October 11 through October 22, 2013 and April 4 through April 14, 2014 | Holiday Park – Gym |
| 19. Holiday Park PTA | February 25, 26, and 27, 2014 | Holiday Park - Gym |
| 20. Plum Area Soccer | August 24 and 25, 2013 | Oblock Parking Lot |

2. Recommend approval to accept the YMCA Use of Facilities Application for the PHS swimming pool with a 3% increase in the fee for a total cost of \$1,167.00 for the 2013-14 school year.
3. Recommend approval to pay construction invoices, as presented.
4. The Facilities Committee met on July 9, 2013. Mr. McMasters will make this report. The next meeting is scheduled for Tuesday, August 13, 2013 at 6:00PM in the PHS Board Room.

B. Personnel Committee - Mr. Sal Colella, Chair

1. Recommend approval to accept the retirement of Maryellen Gamble, Bus Driver, effective July 31, 2013.
2. Recommend approval to accept the retirement of Denise Olesak, 2nd Grade Teacher at Adlai Stevenson Elementary School, effective October 5, 2013.
3. Recommend approval to adopt the Resolution suspending (furloughing), not renewing and realigning the necessary number of teachers effective August 21, 2013, as presented.
4. Recommend recalling from the furlough list the following teachers, effective August 21, 2013:
 - a. Caitlin Schuchert, Math Teacher at Oblock Junior High School.
 - b. Heather Szymczak, Kindergarten Teacher at Regency Park Elementary School.
5. Recommend approval to hire Megan Grupac, as a Reading Specialist at Regency Park Elementary School at step 1, bachelors +15 with a salary of \$48,300, effective August 21, 2013.
6. Recommend approval to hire Zachary Rice, as an Elementary Teacher, assignment to be determined, at step 2, bachelors +15 with a salary of \$49,300, effective August 21, 2013.
7. Recommend approval to hire Mark Dinga, as an Elementary Teacher, assignment to be determined, at step 1, bachelors with a salary of \$47,500, effective August 21, 2013.
8. Recommend approval to hire Lauren Eberhart, as an Elementary Teacher, assignment to be determined, at step 1, bachelors with a salary of \$47,500, effective August 21, 2013.

- 9.** Recommend approval to hire the following Custodians, at the contractual rate, effective August 1, 2013.

 - a. Dawn Steele
 - b. Jeff Weber
 - c. Patrick Clancy

- 10.** Recommend approval to hire the following individuals as Special Service Sponsors for the 2013-14 school year:

 - a. Emily Stubenbort, as an Assistant Band Director, at a stipend of \$2,306.
 - b. Amy Martello and Cathy Phillips, as Plum High School Store Sponsors, at a shared stipend of \$2,086.

- 11.** Recommend approval of Heather Szymczak for a Professional Contract.

- 12.** Recommend approval for a 2% (\$827.38) salary increase for the Computer Technicians: Lindsay Sandusky, Chris Burkey, and Ryan Milliron, retroactive to July 1, 2013.

- 13.** Recommend approval of a 2% (\$1.11) increase to the hourly compensation of Dan Reinhard, Assistant Transportation Manager, retroactive to July 1, 2013.

- 14.** Recommend approval of a leave in accordance with the Family Medical Leave Act (FMLA) for the following employees:

 - a. Donald Kunkle, Custodian at Plum High School, effective August 22, 2013 for a period not to exceed twelve weeks
 - b. Carol Watterson, Administrative Assistant at Regency Park Elementary School, effective mid-day August 7, 2013 for a period not to exceed twelve weeks

C. Education Committee - Mr. Joe Tommarello, Chair

1. Recommend approval of the Epic Communications Amendment - Year 17 for eRate submission, as presented.
2. Recommend approval of the following overnight conference:

| Employee | Dates | Conference/Location |
|-------------------|-------------------|---|
| Dr. Tim Glasspool | October 2-4, 2013 | AIU Superintendents' Professional Development Bedford, PA |

3. Recommend approval to purchase a CO2 24 x 18 Laser Retina Engrave 3D Ethernet engraver for the PHS Technology Department and the Plum Robotics Club at an estimated cost of \$5,900.
4. Recommend approval to accept the revised 2013-14 High School Program of Studies.
5. Recommend approval to dispose of obsolete technology equipment, as presented.
6. Recommend approval of the District's textbook inventory for 2013-14, as presented.
7. Recommend approval to accept the elementary and secondary handbook changes for 2013-14, as presented.
8. Recommend approval of the 2013-14 elementary attendance zone requests, as presented.
9. The Education Committee met on July 9, 2013. Mr. Tommarello will make this report. The next meeting is scheduled for Tuesday, August 6, 2013, immediately following the Athletic Committee in the PHS Board Room.

D. Finance Committee - Mr. Kevin Dowdell, Chair

1. Recommend approval of the Treasurer’s Report and bill payments for June 2013, as presented.
2. Delinquent Real Estate Taxes and Fees collected by Andrews and Price for June 2013.

| | |
|-------------------------------|--------------------|
| Current Real Estate Taxes | \$37,866.68 |
| Prior Year Delinquent Taxes | 7,971.13 |
| Per Capita Taxes | 375.80 |
| Miscellaneous Fees Recovered | <u>308.49</u> |
| Total Amount Collected | \$46,522.10 |

3. Recommend approval to accept the June Budget Transfers, as presented.
4. Recommend approval to accept the following PlanCon Documents for submission, as presented:

| PlanCon |
|--|
| 1. PlanCon Part D: Project Accounting Based on Estimates |
| 2. PlanCon Part E: Design Development |
| 3. PlanCon Part F: Construction Documents |
| 1. PlanCon Part K: Project Refinancing - G.O.B. Series A of 2013 |
| 2. PlanCon Part K: Project Refinancing – G. O. B. Series B of 2013 |
| 3. PlanCon Part K: Project Refinancing – G. O. B. Series C of 2013 |
| 4. PlanCon Part K: Project Refinancing – G. O. B. Series D of 2013 |

5. Recommend approval to accept the GASB 45 Valuation of Other Post Employment Benefits (OPEB) prepared by the Hawley Consulting Group, as presented.

6. Recommend approval to renew the agreement with Premier Medical Associates for School Physician Services for the period from July 1, 2013 to June 30, 2016 with no increase in cost or changes in service.
7. Recommend approval to renew the agreement with Dr. Terry Stepnick of Golden Mile Dental for School Dentist Services for the period from July 1, 2013 to June 30, 2016 with no increase in cost or changes in service.
8. Recommend approving release from agreement of sale and return of deposit money to the buyer for the former District Administration Building and land.
9. The Finance Committee met on July 16, 2013. Mr. Dowdell will make this report. The next meeting is scheduled for Tuesday, August 20, 2013, immediately following the Special Voting Meeting in the PHS Board Room.

E. Policy Committee - Mr. Rich Zucco, Chair

1. Recommend approval to accept the following policies, as presented:

| Policy Number | Policy Name |
|----------------------|------------------------------------|
| 1. Policy No. 119 | Current Events |
| 2. Policy No. 122 | Extracurricular Activities |
| 3. Policy No. 125 | Adult Education |
| 4. Policy No. 204 | Attendance |
| 5. Policy No. 904 | Public Attendance at School Events |
| 6. Policy No. 907 | Visitors |
| 7. Policy No. 915 | School affiliated Organizations |

2. The Policy Committee met on July 9, 2013. Mr. Zucco will make this report. The next meeting is scheduled for Tuesday, August 6, 2013, immediately following the Education Committee Meeting in the PHS Board Room.

F. Transportation Committee - Mr. Tom McGough, Chair

1. Recommend approval to accept the 2013-14 Bus Stop Schedule and Bus Routes, as presented.
2. The Transportation Committee met on July 16, 2013. Mr. McGough will make this report.

G. Athletic Committee - Mr. John St. Leger, Chair

1. Recommend approval to accept the resignation of Cliff Thompson, Senior High Assistant Football Coach and Weight Room Coach, for the 2013-14 school year.
2. Recommend approval to hire Loran Cooley as a Weight Room Coach replacing Cliff Thompson for half of the school year. The stipend of \$1,126 will be divided equally between Cliff Thompson and Loran Cooley.
3. Recommend approval to hire the following coaches for the 2013-14 school year:
 - a. Antonio Loffreda-Mancinelli, as Assistant Boys' Soccer Coach, at a stipend of \$3,240.
 - b. Andrew Dill, as 7th and 8th Grade Boys' Soccer Coach, at a stipend of \$2,247.
 - c. Rosemarie Stashko, as Girls' Tennis Coach, at a stipend of \$2,795.
4. Recommend approval to accept the following Volunteer Coaches for the 2013-14 school year:
 - a. Mike Larko, as a Volunteer Assistant Girls' Volleyball Coach
 - b. Briana Balcik, as a Volunteer Assistant Girls' Volleyball Coach
 - c. Alan Mathieu, as a Volunteer Assistant Girls' Volleyball Coach
 - d. Lance Sabol, as a Volunteer Assistant Boys' Soccer Coach
 - e. Tyler Swatchick, as a Volunteer Senior High Assistant Football Coach

5. The Athletic Committee did not meet this month. The Committee will meet on Tuesday, August 6, 2013 at 6:00PM in the PHS Board Room.

H. Food Service and Nutrition Committee - Mrs. Loretta White, Chair

1. The Food Service and Nutrition Committee did not meet this month.

I. Intergovernmental Committee - Mr. John St. Leger, Chair

1. The Intergovernmental Committee did not meet this month.

J. Forbes Road Career and Technology Center - Mr. John St. Leger, Representative

1. Mr. St. Leger will make this report.

K. Eastern Area Schools - Mrs. Loretta White, Representative

1. Recommend approval to accept with a roll call vote the following resolutions:

| Resolution Number | Description |
|--------------------------|---|
| 1. Resolution No. 2013-1 | All voting on the affairs of the Joint Board of School Directors of Eastern Areas Special Schools shall be conducted by mail ballot |
| 2. Resolution No. 2013-2 | Budget for the Eastern Area Special Schools for the 2013-14 school year |

2. Mrs. White will make this report.

L. Legislative Policy Council - Mr. Sal Colella, Representative

1. Mr. Colella will make this report.

M. Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member

1. Mr. McGough will make this report.

N. President's Report - Mr. Andrew Drake

1. Mr. Drake will make this report.

IX. Announcements

- A. A Special Voting Meeting is scheduled for Tuesday, August 20, 2013 at 6:00PM in the Plum High School Board Room.
- B. The regular August Board Meeting is scheduled for Tuesday, August 27, 2013 at 7:00 PM in the Plum High School Auditorium.
- C. Please note that the date for Plum High School Open House has changed to Wednesday, September, 25, 2013.

X. Adjournment

- A. Motion to Adjourn